



<b>Procedure</b>	Transportation and Delivery
<b>Position</b>	General Manager Assistant Manager Security
<b>Department</b>	Production/Logistics
<b>Effective Date</b>	06/14/2023 (Updated 03/22/2024)
<b>Scope and Purpose</b>	This Standard Operating Procedure describes the protocols used by Hammerhead for receiving and preparing for delivery marijuana and marijuana containing products in their facility.
<b>Procedure</b>	<p><b>TRANSPORTATION/DELIVERY PLAN</b></p> <p>HAMMERHEAD’s Transportation Plan complies fully with all New Jersey laws and requirements, rules and regulations including but limited to <b>N.J.A.C. 17:30-9.15</b>. We also recognize that once developed and announced, the CRC’s regulations are likely to be revised or updated, as the adult use cannabis industry further develops in New Jersey. Our Chief Compliance Officer and New Jersey Director of Security will continually monitor changes in the laws, rules, and regulations to keep our Security and Surveillance Plan current. At all times HAMMERHEAD will maintain current hired and non-owned automobile liability insurance in the amount of at least \$1,000,000.00 per occurrence or accident. <b>N.J.A.C. 17:30-9.15(c)(3)(d)</b>.</p> <p>HAMMERHEAD will utilize professional, third-party security transportation professionals to provide safe, secure, transportation services. Accordingly, HAMMERHEAD will contract with CRC licensed third-party transportation security professionals. HAMMERHEAD will guarantee third party transportation compliance by engaging an employee (the “Inventory Manager”) under the supervision of the Operations Director as well as a Security Manager, under the direction of the Security Director. The Inventory Manager will be responsible for developing, implementing and maintaining</p>



shipping, receiving and transportation procedures to ensure the third-party transportation company (“TPC”) is in compliance with the New Jersey Cannabis Regulatory Commission’s (“CRC”) regulations. **N.J.A.C. 17:30-9.15(a)**. The Inventory Manager and TPC will be submitted to the CRC for approval and will work in accordance with the CRC and any technical advisories to maintain compliance under CREAMMA.

The Inventory Manager is also responsible for overseeing and managing the planning and preparation of all deliveries, approved by the Operations Director or agent. The Inventory Manager must ensure that all shipping and receiving processes are compliant with all New Jersey laws and CRC regulations. The Inventory Manager is also responsible for ensuring reporting and recording of all transportation events and delivery confirmations. All confirmations will be entered into the electronic manifest and tracking system. The CRC approved and mandated METRC system will be utilized by HAMMERHEAD for all seed-to-sale tracking services.

Provisions are included to ensure that only an employee registered with the CRC will execute tasks, including shipping and receiving, on behalf of HAMMERHEAD. Additional provisions address procedures to ensure that the TPC complies with adequate shipment verification, shipping manifests, protocols for reporting discrepancies, procedures for reconciliation, corrective action procedures, and transportation reporting. All logs, checklists, and manifests will be maintained in HAMMERHEAD’s software for operations/facility compliance information that can be shared across all platforms and is cloud-based.

### **PREPARING PRODUCTS FOR DELIVERY**

After the shipping manifest has been accepted by a dispensary and the delivery is verified and recorded in the Delivery Confirmation Log (Manifest) and METRC, the order can be prepared for delivery. It is HAMMERHEAD’s policy that two employees verify the accuracy of any order fulfillment including confirming invoice and shipping manifest information including quantities, weights, labels, items, receipt information, receiving contact and address information, payment information and estimated delivery schedule



with the TPC. All preparing and packaging of cannabis products for delivery will occur in a designated area and under constant video surveillance by the security officer on duty. All delivery orders must be affixed with a single use seal. Seal identification numbers will be entered into METRC and be printed on the shipping manifest. The Inventory Manager will control and reconcile seals, ensure proper application of seals to shipping containers and monitor seals for compromise or discrepancies. These seals will also be used to prevent and detect tampering. The Inventory Manager is required to regularly review all inventory transactions in accordance with HAMMERHEAD's Inventory of Production Plan.

#### **SHIPMENT LABELING**

All packages within a shipment must be appropriately labeled in compliance with CRC regulations and New Jersey's Hope Act. Shipping labels will be conspicuously placed on the package, be weather-resistant and tamper-resistant and must include the date and time of the sealing of the package for shipment, the name and signature of the employee who prepared and sealed the package, the name and address of the shipping licensee, the shipment identification number, a description, including weight, of each item, contained in the package and the name and address of the licensee, or other party if applicable, to receive the shipment.

#### **TRANSPORTATION WITHIN THE FACILITY: INTERNAL PRODUCT MOVEMENT**

All cannabis will only be handled by employees of the Class 2 Manufacturing facility. All marijuana will be kept in designated marijuana storage areas, unless actively being prepared for delivery, being disposed of in accordance with the Disposal Policy, being examined by the management or being packaged and labeled. Other than as authorized under the Delivery Policy, at no time will an employee remove seeds, plants, plant material, cannabis products, or cannabis products from the Facility. The inventory for each cannabis storage area will be kept in the Inventory Control System. This inventory will be updated by employees each time cannabis is removed or placed into the storage area. This update will include:



- Name of employee
- Items removed or placed into storage
- Reason for removal or placement
- Date and time of removal or placement

All movements will be under constant video surveillance and two employees are required to move inventory from a storage area to the sales or packaging area for packaging and distribution. All movements will occur in high security mesh rolling cages that the transporting employees will not have the key to open, only the Inventory Manager will have the key to open the locked cage. Employees must not be the same which moved the inventory into storage. All product transfers require two employees to perform the transfer and confirm the transfer details in the point of sale or inventory management system. The Inventory Manager is required to regularly review all inventory transactions.

### **PACKAGING AND LABELING**

All harvested cannabis products intended for distribution to a dispensing organization will be packaged in a sealed and labeled adult use cannabis container. Packaging of any product containing cannabis products will be child-resistant and light-resistant consistent with current standards, including the Consumer Product Safety Commission standards referenced by the Poison Prevention Act. For bulk wholesale products, the Inventory Manager must use tamper-proof tape and single use identification coding to secure containers. All packaging and labeling must comply with all state laws and regulations, as well as HAMMERHEAD's Product Packaging and Labeling Plan and HAMMERHEAD's shipping, transportation, and security protocols.

### **SHIPPING VERIFICATION PROCEDURES**

No employee will begin working at the facility prior to receiving his or her employee identification card and executing the HAMMERHEAD Employee Handbook. Employees must carry their employee identification card at all times and provide it to authorities upon request. In addition, it is HAMMERHEAD policy that employees are approved by a Manager before being assigned order preparation responsibilities.



### SHIPPING MANIFEST

The Inventory Manager or an employee under the supervision of the Inventory Manager must complete a shipping manifest on a form prescribed by the CRC in NetSuite and METRC. **N.J.A.C. 17:30-9.15(g)(4)**. The shipping manifest is for retention by the origin location and distribution to the receiving organization, and the CRC the business day prior to transport by the TPC – and immediately accessible across all devices. The shipping manifest must include, at a minimum:

- the name and identification number of the TPC employee in charge of the transportation;
- all identifying information about the vehicle being used for transport;
- the date and start time of the trip;
- an inventory of the cannabis being transported; and,
- the anticipated route of transportation.

The Inventory Manager must securely transmit a copy of the shipping manifest to the receiving facility and the CRC on the business day prior to transport. The Inventory Manager must ensure a copy of the completed shipping manifest includes all products being transported and accompanies the delivery. An original signature from an employee of the receiving facility is required and received to confirm receipt of all products delivered to the facility with a copy to the TPC. The Inventory Manager must also obtain and retain hard copies of all shipping manifests on the permitted premises for no less than five years in a manner allowing these records to be made available to the CRC, upon request.

### DELIVERY CONFIRMATION

Prior to transport, an employee under the supervision of the Inventory Manager must weigh, inventory, and account for, on video and in the METRC system, all cannabis. The Inventory Manager or transporting employee, under the supervision of the Inventory Manager, must confirm each order was accepted by the receiving facility through the METRC system and enter the details of the confirmation obtained in the Delivery Confirmation Log



which must be available for inspection by the CRC or appropriate law enforcement agency. Inventory Manager or delivering employee must scan and upload the signed shipping manifest and complete an entry in the Transportation Event Log in NetSuite to record all details of the transportation event.

### **REJECTED, DISCREPANT AND UNCONFIRMED ORDERS**

Once a product is prepared for shipment, it will be ready for transport by TPC. It is HAMMERHEAD policy that orders placed by HAMMERHEAD are verified and confirmed prior to preparing the order for shipping. An authorized employee under the supervision of the Inventory Manager must confirm each delivery with the receiving facility either over the phone or over email and complete the Delivery Confirmation Log for each order confirmation or rejection. If an order is rejected due to errors or discrepancies, the employee responsible for confirming the delivery must inquire about the reason for the rejection or obtain details about the error or discrepancy. If the order can be revised to satisfy the receiving facility, then the transporting employee must update the shipping manifest and securely transmit a copy of the shipping manifest to the receiving facility and the CRC. The delivery must then be rescheduled for the next business day and a confirmation for the rescheduled delivery must occur and be recorded in the Delivery Confirmation Log. If an order is left unconfirmed for more than 48 hours and there has been no response to the delivery confirmation calls or emails, the employee responsible for confirming the delivery must notify the Inventory Manager, who must remove the shipping manifest from METRC system and note the unconfirmed order in HAMMERHEAD's electronic file.

### **TRANSPORTATION PROCEDURES**

Once a product is prepared for shipment, it will be ready for transport by the TPC. The Transportation section describes policies and procedures for delivery of product in compliance with state law and CRC regulations by the TPC. The Inventory Manager under the supervision of the Operations Director and Security Manager and in conjunction between them will be responsible for developing, implementing and maintaining transportation



procedures that ensure compliance with the CRC required processes by HAMMERHEAD and the TPC. It is established that the Inventory Manager will be responsible for approving all deliveries, planning, and executing all deliveries in a manner consistent with these policies and procedures. The Inventory Manager and the Security Manager, in coordination with the TPC and information from law enforcement, will identify “security risk geographies” with respects to local crime rate, educational system, political and legal conditions hindering or supporting cargo theft. Any vehicle accidents, diversions, losses, or other reportable incidents that occur during transport will be reported to the CRC and local law enforcement immediately upon discovery and not to exceed 24 hours. **N.J.A.C. 17:30-9.15(k); N.J.A.C. 17:30-9.11(a) & (b).**

#### **TRANSPORTATION DUTIES FOR INVENTORY MANAGER**

The Inventory Manager oversees all transportation of product between HAMMERHEAD’s Manufacturing facility and vendor locations. In this way, HAMMERHEAD will continue to ensure that the PC abides by all CRC regulations. The Inventory Manager ensures compliance with all transportation procedures as well as recordkeeping and reporting requirements in METRC and NetSuite.

#### **TRANSPORTATION MANIFESTS**

Prior to moving packages from the packaging area to another physical location, a distribution document is created in the METRC system. This distribution document is required for all movements of packages, whether from the Manufacturing operation to the laboratory, dispensary, or processing facility, from the processing facility to the laboratory, dispensary, or from the Manufacturing operation to another licensed entity as a wholesale sale. The distribution document records the current location and status of the packages, such as “in-transit” or “received”. The METRC system also creates a transport manifest, compliant with CRC regulations, for the package distribution. The manifest contains details such as time of departure, time of arrival, product description and product weight, route to be travelled origin and destination addresses, vehicle and employees’ identification. This document can be e-mailed, printed or produced virtually,



on a mobile device such as a tablet, from within the METRC system. Each distribution of packages has a physical copy of the manifest with it at all times.

### **DOUBLE-CHECK TRANSPORTATION MANIFESTS UPON INVENTORY DELIVERY**

Once the inventory reaches its destination it is checked in by Inventory Manager at the receiving location. The METRC system's purchase order reporting then reconciles the labeled or expected, package weights with the actual weight received during intake. Any laboratory, discrepancy in weight or package count is identified by the Inventory Manager and reported back to a Manager of the appropriate facility. Discrepancies are documented in the Inventory Adjustment Log and reported to the Operations Director and as regulations require. After further investigation, any appropriate corrective measures are taken. The Inventory Manager will also be:

- Responsible for ensuring TPC maintains full compliance will all applicable laws and rules, as well as HAMMERHEAD's transportation policies and procedures.
- Arranging and conducts all transportation training on transportation security, and other topics critical to compliant product transportation.
- Communicating with the TPC from origin facility during transport to ensure safety and compliance.
- Responsible for confirming orders, verifying validity prior to transport, and processing payment.
- Responding to order discrepancies by identifying the source of the discrepancy and modifying the delivery order.
- Preparing order contents or delegates order preparation to TPC and oversees order preparation.
- Overseeing transport recordkeeping and enters all records from TPC into NetSuite and METRC.
- Managing the live communication process when TPC makes deliveries.
- Notifying local law enforcement and the CRC, if applicable, immediately in the event of a transportation emergency, loss/theft/diversion of product, deviation





from trip plan, or any other situation that requires reporting.

### **AUTHORIZED DELIVERY EMPLOYEES REQUIRED**

Only TPC employees registered with the CRC and possessing a current Cannabis Business Identification Card may transport cannabis for the HAMMERHEAD. **N.J.A.C. 17:30-9.15(g)(5)**. The Operations Director must provide authorization for any TPC employee to transport cannabis for HAMMERHEAD. TPC employees must carry their occupational license or registration card at all times and provide it to law enforcement authorities, upon request.

### **DELIVERY CONFIRMATION**

The TPC shall notify the receiving party within 1 hour of arrival. Once the TPC transportation team arrives at the delivery site they must remain in the vehicle and use the cell phone to call the appropriate person to begin receiving procedures. TPC must review the Log with the receiving party and obtain a signature. Any discrepancies found during the receiving party's review must be documented on the Delivery Confirmation Log (Manifest). Once the receiving party has verified their shipment via signature, TPC must depart the facility with the executed Log. The Inventory Manager and Inventory employees will ensure that all documentation, including the executed Log is complete before filing. The Inventory Manager must ensure that all delivery and vehicle documentation is accurate and current.

### **INCOMPLETE DELIVERIES**

In the event the TPC transporting employee is unable to successfully deliver the ordered products to a receiving facility, the Transportation Event Log should be updated detailing the circumstances leading to the failed delivery and the bag containing the adult use cannabis products should be returned to the safe or vault. The storage inventory should be updated to reflect the chain of custody change, and both the TPC and employee of HAMMERHEAD will contact the facility to reschedule the delivery. The Operations Director has the discretion to revoke a TPC contract for a substantial history of incomplete deliveries.



### TRIP PLAN

The TPC employee responsible for packaging a delivery order must complete a trip plan for retention by the origin location. The trip plan must include the name of the cannabis establishment employee in charge of the transportation; the date and start time of the trip; a description of the cannabis, paraphernalia being transported and the anticipated route of transportation. The TPC transporting employee must carry a copy of the trip plan with the cannabis or paraphernalia being transported and the Transportation Manager must retain hard copies of trip plans from the TPC for no less than one year and make available to the CRC, upon request. The trip plan will be designed to be completed in a timely and efficient manner. **N.J.A.C. 17:30-9.15(i).**

### LOADING AREAS

Areas used to load cannabis for transportation are limited access areas and must be secure under full surveillance. HAMMERHEAD will have an enclosed secured area for loading and unloading that is out of public site. The Security Manager in coordination with the Inventory Manager must ensure and maintain security in all loading areas. HAMMERHEAD shall secure any areas outside the loading areas with physical barriers guarding against unauthorized access to the area if possible. Access control points must include the positive identification of all employees and service providers at all points of entry. The alarm system must provide silent alarm capability and full coverage video surveillance of all loading and unloading areas. The Security Manager shall authorize access to loading areas and issue employee keys and codes specific to those areas.

### TRANSPORTATION VEHICLES AND EMPLOYEES

Any vehicle used to transport cannabis by the TPC must have a secure, locked storage compartment that is attached to the vehicle. The Inventory Manager must ensure all transportation vehicles are compliant prior to authorizing a transfer to the vehicle and that any vehicle used for transportation of cannabis does not bear any markings that indicate the vehicle is being used to transport cannabis or that indicates the HAMMERHEAD name. **N.J.A.C.**



**17:30-9.15(e).** Each vehicle used for transport of cannabis or the TPC transporting employee will carry a global positioning system monitoring device that is monitored by the Inventory Manager during transport. No cannabis is to be visible from the outside of the vehicle and vehicle must be maintained in accordance with all state motor-vehicle laws and CRC regulations. All vehicles must be equipped with a lockbox or locking cargo hold maintained in a sanitary condition at all times and used exclusively for the transport of adult use cannabis products. **N.J.A.C. 17:30-9.15(c)(1).** All TPC vehicles must be capable of temperature control to keep adult use cannabis products fresh. The TPC employees may not wear any clothing that would identify them as having ownership or possession of adult use cannabis. Every TPC employee will carry an identification badge or card at all times.

#### **THEFT PREVENTION MEASURES**

The Inventory Manager shall ensure all TPC's employ best practices updated as often as possible to mitigate cargo theft risk. Cargo theft prevention checklist measures include:

- strategically partnered transport teams
- regular employee briefings and training focused on awareness
- risk-based route planning
- active vehicle monitoring using GPS tracking systems **N.J.A.C. 17:30-9.15(c)(2).**
- open and available communication via cell phone or in vehicle system
- radio or cell phone communication technology
- utilization of hidden GPS locators in shipping containers and use of escort vehicles for high-risk deliveries

#### **STRICT ROUTE RULES**

No extraneous stops may be made when transporting adult use cannabis, but the TPC may make stops at multiple facilities or laboratories if deemed permissible by the CRC and/or the applicable regulations. The Inventory Manager shall ensure that all delivery times and routes are randomized by



the TPC. The Inventory Manager will ensure that the vehicle has adequate fuel to make all of its deliveries and return uninterrupted. The transport vehicle may not be refueled while carrying adult use cannabis, adult use cannabis products, or cash.

### **RADIO OR CELL COMMUNICATION**

Each TPC delivery vehicle must be equipped with two-way communication equipment. The Inventory Manager will ensure, prior to the trip with the TPC, that the system is operational and each employee who transports cannabis is trained appropriately on its use. A TPC "Transportation" channel may only be used for transportation operations. The TPC transporting vehicle must perform a radio or cell phone check-in every hour on hour (X:00). The Inventory Manager or their designee at the facility shall copy. In the event of a hostage situation, if able, the TPC should indicate to the hijacker that failure to check in with the appropriate code will trigger an emergency protocol. When given permission to check in, the transportation employee will broadcast "Code 0100" if the facility is not previously aware of the hijacking. The Inventory Manager or other employee receiving a "Code 0100" transmission will respond with "all clear" and then will notify the Security Manager and authorities immediately of the vehicle's location, occupants, and contents. If any suspicious activity occurs during transport, the transporting employee shall maintain radio or cell phone communication during the event to report all details to the facility. If communication fails for any reason, the employee should make contact by land-line as soon as possible.

### **TRANSPORTATION REPORTING**

The TPC shall be responsible for reporting all transportation events, including any adverse events. All transportation events must be recorded in the Transportation Event Log including, the end time of the trip and any deviation from the trip plan in NetSuite. In case of an emergency stop, a detailed reporting in the Transportation Event Log must be recorded describing the reason for the event, the duration, the location, and any activities of employees exiting the vehicle. TPC transporting employees must report any accidents, product thefts, losses or other unusual occurrence



immediately to the TPC supervisor and HAMMERHEAD Inventory Manager. The Inventory Manager shall report any such occurrences to an Operations Director immediately. Reports shall be entered into the Transportation Event Log and made available for review by the CRC or law enforcement upon request. Both the TPC and Security Manager must report to the CRC and local law enforcement any diversions, losses, or other reportable incidents that occur during transport immediately including discrepancies identified during transportation operations, any suspicious act involving the transportation of cannabis by any person, unauthorized destruction of cannabis during transportation, any loss or unauthorized alteration of records related to cannabis transportation, or any other breach of security.

TPC employees must follow the travel plan exactly as it is written. If unexpected circumstances force them to deviate from the travel plan, the TPC must call his supervisor and the Inventory Manager for authorization of the new intended route. If any suspicious activity occurs during transport, the TPC must maintain cell phone communication for the duration of the event. If any maintenance issues occur during transport, the TPC must notify the Inventory Manager and wait for further instruction. The TPC supervisor and the Inventory Manager must assess the maintenance issue and provide a solution as soon as possible. If required, the Inventory Manager will travel to the site of the transport vehicle to assist or remove the shipments from the vehicle.

If communication fails for any reason, the TPC employee should make contact by land-line as soon as possible. Upon returning to the TPC facility, the TPC in coordination with the Inventory Manager and Security Manager, must complete an entry into the Delivery Confirmation Log (Manifest) detailing all deviations from the travel plan or any unusual or suspicious activity.

#### **TPC OWNED OR LEASED VEHICLES**

The Inventory Manager will verify that the TPC operates vehicles in a safe and responsible manner in accordance with local and federal regulations, all



operators possess a valid driver's license from a U.S. state or territory, and all operators follow the requirements and procedures set forth in the TPC's Vehicle Safety Policy.

#### **VEHICLE ACCIDENTS**

All vehicle accidents involving a TPC transporting HAMMERHEAD products, and any company vehicles not used for transport, or personal vehicles being used for HAMMERHEAD business, must be reported immediately to the HAMMERHEAD and local law enforcement. If a driver is involved in an accident, HAMMERHEAD reserves the right to request a copy of the driver's motor vehicle driving record from the New Jersey Department of Motor Vehicles or appropriate jurisdiction Department of Motor Vehicles. For accidents involving a personal vehicle being used for HAMMERHEAD business, the driver's personal vehicle insurance shall be the primary form of insurance coverage. If the loss limit exceeds the driver's personal vehicle insurance coverage, the HAMMERHEAD's insurance would apply.

#### **HAMMERHEAD TRANSPORTATION PROCEDURE IF NO APPROVED TPC**

Staff all transport vehicles with a minimum of two Agents. **N.J.A.C. 17:30-9.15(g)**. All Agents must carry their Cannabis Business Identification Cards with them at all times and be able to produce them for review upon demand. **N.J.A.C. 17:30-9.15(g)(3)**. At least one HAMMERHEAD Agent shall remain with the vehicle at all times that the vehicle contains adult use cannabis products. **N.J.A.C. 17:30-9.15(g)(2)**. Prior to leaving the origination location, HAMMERHEAD will weigh, inventory, and account for, on video, all marijuana to be transported. Adult use cannabis products will be packaged in sealed, labeled, and tamper-proof packaging prior to and during transportation. All delivery times and routes are randomized. Each Agent shall carry his or her CRC-issued Program ID Card at all times when transporting adult use cannabis products and shall produce it to Department representatives or law enforcement officials upon request. Where videotaping is required when weighing, inventorying, and accounting of marijuana before transportation or after receipt, the video will show each product being weighed, the weight, and the manifest. Any unusual discrepancy in weight or inventory are reported to the Department and local



law enforcement within 24 hours. HAMMERHEAD will report to the Department and local law enforcement any vehicle accidents, diversions, losses, or other reportable incidents that occur during transport, within 24 hours. All transportation manifests are kept for no less than one year and available to the CRC upon request.

### HAMMERHEAD VEHICLES

All HAMMERHEAD transport vehicles will be tied into our selected fleet management software GPSTrackit. **N.J.A.C. 17:30-9.15(c)(2)(ii)**. The GPSTrackit system uses the L2000V platform which is a compact solution to provide real-time tracking and Detailed Reporting for all of HAMMERHEAD fleet and transport management needs. Decreasing fuel expenses, improving: arrival, delivery, and response times, and organizing operations becomes more efficient with data provided by the L2000V. Some of the major benefits of using the system are:

- Route Optimization, Comparison & Reports
- Real-Time Locate on Demand
- Historical Vehicle Movements
- Two Way Messaging
- Instant Alerts by Text/Email
- Color Coded Vehicle Status
- Power Take-Off (PTO) Logging
- Maintenance Alerts & Report
- GeoFence Breach Alerts
- After Hours Monitoring
- Data Stored Indefinitely
- Open API & Data Pump
- Speed Reporting & Alerts
- Vehicle Diagnostics

The Systems detailed reporting provides information about events, date and time, the location, vehicle speed, posted speed limit (if available), and direction of travel associated with specified vehicles. The Detailed Report displays an entry for each of the following events:



- Ignition On
- Travel Start/Stop
- Drive
- Idle
- Ignition Off
- Driver Login/Logout
- Geofence In/Out
- Rapid Acceleration
- Hard Brake
- Sudden Stop
- Hard Turn
- No GPS

Our fleet will be made up of 3 x Ford transit commercial vans owned or leased. There will be holdup/panic buttons in the driver & passenger area and another that is in the storage area by the products. The panic buttons will be linked to our security system and will be able to provide emergency dispatchers with an exact coordinate of where the incident is happening. The transport vehicles will have 3 sets of cameras that are linked to our Manufacturing facility and are monitored in real time while the vehicle is out for deliveries. The first camera will be in the back of the van directed at the product. The second camera will be inside the cab and watching the driver and his/her passenger. The third camera will be a series of cameras on the exterior of the van to allow the security person to see a 360-degree view of where the van is stopped. The vehicles will be:

- Equipped with aftermarket racks and locking bin lifts that are bolted and then welded to the frame to ensure security of products during transport.
- Registered, inspected and insured in the State of New Jersey and documentation of such maintained as records of HAMMERHEAD will be made available to the CRC upon request.





- Equipped with functioning heating and air conditioning systems appropriate for maintaining correct temperatures for storage of marijuana and MIPs. **N.J.A.C. 17:30-9.15(c)(3).**

### **HAMMERHEAD INTERNAL COMMUNICATIONS/TRACKING**

During transit, HAMMERHEAD will ensure that:

- Adult use cannabis products are transported will remain in a secure, locked storage compartment that is part of the vehicle transporting the adult use cannabis products **N.J.A.C. 17:30-9.15(c)(1);**
- The storage compartment cannot be easily removed because the racks holding the compartments will be bolted & welded to the frame of the car; Adult use cannabis products are not visible from outside the vehicle **N.J.A.C. 17:30-9.15(c)(1);** and
- The transport vehicle bears no markings indicating that the vehicle is being used to transport adult use cannabis products and does not indicate the name of HAMMERHEAD. **N.J.A.C. 17:30-9.15(e).**

Each HAMMERHEAD agent transporting adult use cannabis products shall have access to a secure form of communication with personnel at the origination location at all times that the vehicle contains adult use cannabis products. HAMMERHEAD will have 3 forms of transportation with the transport vehicle:

- 2 way digital or analog radio (UHF or VHF)
- Cellular phone
- Satellite Phone

HAMMERHEAD has taken many factors must be taken into consideration when choosing the 3 types of secure communication with the transport vehicles. These factors include:



- Cellular signal coverage
- Transportation area
- Base capabilities
- Antenna coverage
- Frequency of transportation

Prior to, and immediately after leaving the origination location, the HAMMERHEAD agents will use one of the secure forms of communication to contact the origination location to test communications and GPSTrackit operability. If communications fail while on route to a delivery, the HAMMERHEAD agents transporting adult use cannabis products must return to the origination location until the communication system is operational. The HAMMERHEAD agents transporting adult use cannabis products will contact the origination location when stopping at and leaving any scheduled location and will communicate with the origination location regularly (at least every 30 minutes) throughout the trip. An HAMMERHEAD agent at the origination location must log all official communications with HAMMERHEAD agents transporting adult use cannabis products. If the GPSTrackit system fails while on route to a delivery, the HAMMERHEAD agents transporting adult use cannabis products must return to the origination location until the GPSTrackit system is operational. The origination location must have a HAMMERHEAD agent assigned to monitoring the GPSTrackit unit and secure form of communication.

### Related Documents

Key Log Book  
Inventory Review Form

### Revisions

#### I. Review/Revision

Date	Description of the Revision	Approved
06/14/23	First Draft	
03/22/2024	Second Draft	