

# Land Use Application Process for Applicants / Hearing Procedures Status Checklist

Prepared by Robert L. Reid, AICP, PP, Land Use Regulation Officer

DATE: 10-24-2024  
 Project No. 2023-04-3447  
 Applicant: ATLANTIC LICENSE DEVELOPMENT LLC  
 Address: 901 ATLANTIC AVE  
 Block: 301 Lot(s): 55

Description: SITE PLAN W/ VARIANCES

Complete date:

1. Schedule and attend informal meeting with CRDA Planning staff to discuss development. 2-27-23
2. Applicant to request Certified List of Owners 2-27-23
3. Applicant to submit application and supporting documents materials for Completeness Review  
 (Application Package must include 5 hard copies and digital files of documents for posting on website. Max. digital file size 4MB).  
 (All plan documents are to be folded to 9"x 12" size) 4-27-23
4. Once application is deemed complete the applicant will be provided with available dates for hearing. 5-11-23
5. Applicant to provide Public Notice as required by MLUL. 5-18-23
6. Proof of Publication and Public Notice receipts required to confirm jurisdiction for hearing 5-18-23
7. Attend LURED Public Hearing. 5-18-23
8. Applicant to provide any Exhibits that were presented at Hearing in media file format. 6-6-23
9. Hearing Officer Report prepared for CRDA Board. 6-20-23
10. CRDA Board adopts Resolution approving the application.  
 (Resolution includes the Hearing Officer Report as an Exhibit). (RES. 23-78) 6-20-23
11. CRDA Board adopted Resolution is sent to Office of the Governor for review.  
 (10 Day Veto period starts upon receipt of Resolution) (VETO EXPIRES 7/12/23) 6-20-23
12. Prepare Notice of Decision (NOD) for publication in newspaper. 7-6-23
13. Applicant to provide 4 copies of revised plans to address conditions of Approval. 5-8-24, 10-22-24
14. Applicant to provide cost estimate for improvements NA
15. Applicant to provide performance bond (if required) NA
16. Applicant to provide inspection escrow. NA
17. CRDA request additional review escrow (if necessary) ?
18. LURED Professionals review of revised plans to confirm conditions of approval have Been Satisfied. 10-24-2024
19. Applicant to provide 11 copies of plans for approval signatures. \_\_\_\_\_
20. CRDA Hearing Officer, LURED Engineer, LURED Planner, Land Use Regulation Enforcement Officer to sign plans. \_\_\_\_\_
21. Provide Applicant with 7 copies of signed plans for their distribution to City Construction Division, Inspection Division, City Planning, City Engineer, Tax Assessor. \_\_\_\_\_
22. Applicant to provide a copy of plan with approval signatures in PDF format. \_\_\_\_\_
23. Remaining 4 copies of signed plans for LURED file, LURED Professionals. \_\_\_\_\_
24. Submit Application for Certificate of Land Use Compliance. \_\_\_\_\_
25. Request Refund of unused review escrow (if any) \_\_\_\_\_