

**Casino Reinvestment Development Authority**

**Checklist for Bid Solicitations**

This checklist is intended to serve as a helpful guide for bidders to the Authority’s Bid Solicitation (Solicitation), and may be used by the bidder as an aid in completing the Solicitation and facilitating a complete and conforming bid. The numbers in [brackets] refer to general sections of the Solicitation.

**USE OF THIS CHECKLIST IS NOT A SUBSTITUTE FOR READING ALL OF THE TERMS AND CONDITIONS OF THE SOLICITATION.** Bidders using this checklist should be mindful that not all provisions of this checklist may be applicable to every Solicitation that the Authority issues, and Solicitation forms and requirements may change. As such, Bidders using this checklist are cautioned to read all of the terms and conditions of the Solicitation to ensure that the Bidder's submittal to the Authority is complete and conforms to the Solicitation.

| <u>Solicitation Requirement</u>  | Completed?<br><u>Y/N</u> |
|--|--------------------------|
| 1 Did you submit two originals and three copies of your bid? [1.4]                         | _____                    |
| 2 Did you review any Addenda issued by the CRDA? [1.6]                                     | _____                    |
| 3 Have you designated anything as "Confidential" or "Proprietary"? [1.12]                  | _____                    |
| 4 Have you included documents that prove your organization meets any minimum requirements? | _____                    |
| 5 Did you <b>complete and sign</b> all of the documents listed below? [5.0]                |                          |
| A. Signatory page  | _____                    |
| B. Disclosure of Investigations/Actions Involving Bidder                                   | _____                    |
| C. Notice of Intent to Subcontract   | _____                    |
| D. Subcontractor Utilization Form  | _____                    |
| E. Affirmative Action Forms  | _____                    |
| F. Political Contributions Disclosure  | _____                    |
| G. Bid Form – Base Bid   | _____                    |
| H. Affidavit of Non-Collusion  | _____                    |
| I. Disclosure Investment Activities in Iran  | _____                    |
| J. Contract and Specification  | _____                    |
|  | _____                    |

6 If you choose to use this checklist, please sign and date it below, and include it with your response.  
Thank you.

Bidder signature: \_\_\_\_\_

Bidder name (Please print): \_\_\_\_\_