

Land Use Application Process for Applicants / Hearing Procedures Status Checklist

Prepared by Robert L. Reid, AICP, PP, Land Use Regulation Officer

DATE: 11/15/19

Project No. 2019-08-2725

Applicant: RICOBERTO ALVAREZ / ERIC ALVAREZ (EL CHARRO)

Address: 2430 FAIRMOUNT AVE.

Block: 339 Lot(s): 1, 78

Description:

Complete date:

1. Schedule and attend informal meeting with CRDA Planning staff to discuss development. _____
2. Applicant to request Certified List of Owners _____
3. Applicant to submit application and supporting documents materials for Completeness Review
(Application Package must include 5 hard copies and digital files of documents for posting on website. Max. digital file size 4MB).
(All plan documents are to be folded to 9"x 12" size) 8/1/19
4. Once application is deemed complete the applicant will be provided with available dates for hearing. 9/10/19
5. Applicant to provide Public Notice as required by MLUL. 9/19/19
6. Proof of Publication and Public Notice receipts required to confirm jurisdiction for hearing. 9/19/19
7. Attend LURED Public Hearing. 9/19/19
8. Applicant to provide any Exhibits that were presented at Hearing in media file format. _____
9. Hearing Officer Report prepared for CRDA Board. 10/04/19
10. CRDA Board adopts Resolution approving the application.
(Resolution includes the Hearing Officer Report as an Exhibit). 10/15/19
11. CRDA Board adopted Resolution is sent to Office of the Governor for review.
(10 Day Veto period starts upon receipt of Resolution) 11/11/19
12. Prepare Notice of Decision (NOD) for publication in newspaper. 10/16/19
13. Applicant to provide 4 copies of revised plans to address conditions of Approval. _____
14. CRDA request additional review escrow (if necessary) _____
15. LURED Professionals review of revised plans to confirm conditions of approval have Been Satisfied. _____
16. Applicant to provide 11 copies of plans for approval signatures. _____
17. CRDA Hearing Officer, LURED Engineer, LURED Planner, Land Use Regulation Enforcement Officer to sign plans. _____
18. Provide Applicant with 7 copies of signed plans for their distribution to City Construction Division, Inspection Division, City Planning, City Engineer, Tax Assessor. _____
19. Applicant to provide a copy of plan with approval signatures in PDF format. _____
20. Remaining 4 copies of signed plans for LURED file, LURED Professionals. _____
21. Submit Application for Certificate of Land Use Compliance. _____
22. Request Refund of unused review escrow (if any) _____