



**15 South Pennsylvania Avenue  
Atlantic City, NJ 08401**

NJ CRDA – City of Atlantic City – Certificate of Land Use Compliance (CLUC) – Individual Residential Condominium Unit / (Attached or Detached) Single Family Dwelling Checklist (Form #1)

**REQUIRED APPLICATION ITEMS**

Project Name: \_\_\_\_\_ Application # \_\_\_\_\_

Prepared by: \_\_\_\_\_ Title \_\_\_\_\_ date \_\_\_\_\_

Note : Two (2) copies of plans and supporting documents are required as the initial submission. IF Certificate of Land Use Compliance (CLUC) is for the sale of the property the Applicant is the BUYER and the owner is the SELLER. Original signatures or “docu-sign” signatures are required. If signers cannot sign in-person, documentation is required to confirm signatures.

Item #	Description	REQUIRED	SUBMITTED	WAIVER REQUESTED BY APPLICANT	Waiver Recommended by Reviewer
1	Completed CLUC Application Form	X			
2	Payment of Required Application Fee	X			
3	Name and address, email address of property owner and applicant.	X			
4	PROPERTY OWNER'S INFO. AND SIGNATURE (or AGENT'S) SIGNATURE	X			
5	Proof of real estate taxes and other assessments paid.	X			
6	Copy of fully executed lease, If applicable.	X			
7	If LLC, copy of Operating Agreement documenting authorization for individual to sign on behalf of LLC for either and/or both applicant and owner.	X			
8	If Corporation, copy of written authorization for individual to sign on behalf of Corp. for either and/or both applicant and owner.	X			
11	Any prior approvals (Planning Board and/or Zoning Board Resolutions, Certificate of Land Use Compliance (CLUC) and/ or Certificate of Non-conformity), If applicable.	X			
12	Proof of ownership of property. (Report of title, copy of deed AS FILED with the Atlantic County Clerk's Office, affidavit or other documentation evidencing ownership.)	X			