



## MONTHLY COMMITTEE & BOARD TARGET DATES

**May 2014**

**Committee Meeting: Tuesday, May 6, 2014**

**Board Meeting: May 19, 2014**

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<b>Thursday, April 17</b>	Monthly List of Agenda Items due
<b>Friday, April 25</b>	Staff Actions <b><u>with Talking Points</u></b> due*
<b>Tuesday, April 29</b>	Committee Package sent to Governor's Authorities Unit
<b>Thursday, May 1</b>	Committee package sent to Members
<b>Monday, May 5</b>	Committee Preview Session at 11 a.m.
<b>Tuesday, May 6</b>	Monthly Committee Meetings begin at 1:00 p.m.
<b>Monday, May 12</b>	Draft resolutions sent to staff for review
<b>Tuesday, May 13</b>	Any missing information needed to complete resolutions is due by 12 noon
<b>Tuesday, May 13</b>	Board package sent to Governor's Authorities Unit
<b>Thursday, May 15</b>	Board package sent to Members
<b>Friday, May 16</b>	Board Preview Session at 11 a.m.
<b>Monday, May 19</b>	Board Meeting begins at 2:00 p.m.

\* As is sometimes the case, you may not have all information needed to complete your staff actions by the date listed. In this case we ask that you please submit actions in draft form on the date specified so that the monthly review process can begin in keeping with the schedule.